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## UPDATE as of 3/19/20- Reporting Requirements of DHS

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Adam Bucon &lt;Adam.Bucon@dhs.nj.gov&gt;

Thu, Mar 19, 2020 at 3:45 PM

Hello All,

I spoke to the Department of Human Services (DHS) this afternoon and we received confirmation that they will make exceptions for the OTPs in reporting, given that your agencies are remaining open and continuing to provide services. I asked if they were updating the document I sent previously and they said no since other agencies (i.e. DDD).

The new guidance under reporting Medical (communicable disease) for OTPs is as follows:

Agencies providing services to individuals through DMHAS are **required to report** the following to their respective Divisions:

- ***An individual receiving DHS services who is suspected of, under investigation for, presumed positive, or confirmed positive for the COVID-19 virus.***
- ***An agency staff who is confirmed positive for the COVID-19 virus, impacts the operation of the program, such as program closure, emergency relocation, or shelter in place. These incidents can be reported as an Operational event.***

You **will no longer** need to report the following:

- *The family member of an individual receiving DHS services who has come in contact with the individual and the family member is suspected of, under investigation for, presumed positive, or confirmed positive for the COVID-19 virus;*
- *The family member of an agency staff who has come in contact with the staff person and is suspected of, under investigation for, presumed positive, or confirmed positive for the COVID-19 virus.*

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**From:** Adam Bucon  
**Sent:** Wednesday, March 18, 2020 4:45 PM  
**Subject:** IMPORTANT- Reporting Requirements of DHS

Hello All,

Please see attached guidelines that went out from the Department of Human Services (DHS) that I wanted to ensure you all received. Below is an excerpt regarding what needs to be reported in regards to COVID-19. The attached provides additional clarification.

*The following must be reported as a **Medical (communicable disease):***

- *An individual receiving DHS services who is suspected of, under investigation for, presumed positive, or confirmed positive for the COVID-19 virus;*
- *The family member of an individual receiving DHS services who has come in contact with the individual and the family member is suspected of, under investigation for, presumed positive, or confirmed positive for the COVID-19 virus;*
- *An agency staff member who is suspected of, under investigation for, presumed positive, or confirmed positive for the COVID-19 virus;*
- *The family member of an agency staff who has come in contact with the staff person and is suspected of, under investigation for, presumed positive, or confirmed positive for the COVID-19 virus.*

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